

## **DVV Clarifications**

**5.1.4 Provide Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee.**



**विवेकानन्द कॉलेज**  
**VIVEKANANDA COLLEGE**  
 (दिल्ली विश्वविद्यालय)  
 (UNIVERSITY OF DELHI)  
 विवेक विहार, दिल्ली-110095  
 VIVEK VIHAR, DELHI-110095  
**GRADE 'A' ACCREDITED By NAAC**

**VIVEKANANDA COLLEGE**  
**UNIVERSITY OF DELHI**

**5.1.4**

Provide Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee.

**Response:**

The proofs are attached as per queries. They are also attached in the original file submitted earlier

**CONTENTS**

S No	Title	Page No.	Link for proof
1	<u>Minutes of Meeting - GrievanceRedressal and ICC Committee</u>	2-7	<a href="#">View link</a>

**Minutes of Meeting - Grievance Redressal and ICC Committee**

**a, Minutes of the Meeting 2019-20**

Minutes of the Meeting  
Grievance Redressal Committee  
Vivekananda College

Date: 12<sup>th</sup> September 2019

A meeting of the Grievance Redressal Committee was held on 12<sup>th</sup> September 2019 at 11:00am. The following members were present:

- Dr. Anita Kant: Member
- Mrs C. K. Chopra: Member
- Dr. Jyotika Eihance: Member
- Dr. Sukhneet Suri: Convenor
- Dr. Ranjana Mitra, Convenor, Student Advisory Committee

The agenda of the meeting was to discuss the grievance received through email on 11<sup>th</sup> September 2019.

Minutes:

The letter received by email on 11<sup>th</sup> September 2019 from college email ID was read out to the members. The letter was marked to Grievance Election Committee. Another letter was handed over during the meeting which was written by the Students Advisory Committee to the Principal and marked to Grievance Redressal Committee.

It was informed by the Convenor, Students Advisory Committee that the Grievance Redressal Committee would take care of DUSU election related grievance matters. According to letter No. /2019/2617 dated 11.09.19 received on 12.09.19 at 11:10am the Student Advisory Committee had already looked into the matter and sorted it. Since there is no supporting evidence related to the above stated complaint, no decision related to disciplinary action can be taken.

The meeting ended with a vote of thanks.

Minutes confirmed:

Anita Kant: Member	<i>Anita Kant</i> 12/09/2019
C. K. Chopra: Member	<i>C.K. Chopra</i> 12/09/2019
Jyotika Eihance: Member	<i>Jyotika Eihance</i> 12/09/2019
Sukhneet Suri: Convenor	<i>Sukhneet Suri</i> 12/09/2019
Ranjana Mitra, Convenor, Student Advisory Committee	<i>Ranjana Mitra</i> 12/09/2019

*Ranjana Mitra*

**b . Minutes of the Meeting 2019-20**

5.1.5

- The institution has several committees for the timely redressal of student grievances including sexual harassment and ragging case. **The Grievance redressal committee** provides an easy, prompt and accessible mechanism for disposal of their college related grievances. The detailed mechanism and principal of grievance committee already discussed in criterion 2.5.2.

**Grievances committee:**

**Minutes of meeting held on 04/05/2021 at 3:00PM are as follows:**

A Meeting of the Grievance Redressal Committee took place on 4 May 2021 at 3:00 PM using Google Meet Id: <https://meet.google.com/rbh-vndq-hxu>

The meeting was attended by Dr. Ranjeeta Phukan, Dr. Vanita Sondhi, Dr. Mukesh and Arunabha Bose. The minutes of the meeting are as follows:

- Dr. Ranjeeta Phukan notified the members about a policy drafted to outline the functioning and modalities of the committee
- She further notified the members about a complaint received by her on 3 May 2021 from Jaruz, a student of B. Com (P) I, Semester II pleading her inability to study Hindi C.
- The student wrote a formal complaint to the committee convenor expressing her inability to study Hindi C since Hindi wasn't a compulsory language subject in the NCERT prescribed state curriculum taught to her in Kashmir.
- Dr. Mukesh Beniwal TIC of Hindi Department informed that as per University guidelines a student having elementary schooling in Hindi language up to standard VIII is eligible to study Hindi C and in lieu of that the student can be given CTH (Compulsory Test of Hindi) as a basic proficiency course in keeping with the limited linguistic familiarity of the student
- The committee decided to ask the student to furnish her school certificates to ascertain the level up to which she has studied Hindi. If the documentation is found adequate then the student may be permitted to choose CTH and the Department of Hindi will try its best to allocate a teacher to the student for the same.
- The next meeting will be held after the requisite documents have been received in order to recommend a suitable course of action to the aggrieved student.
- The committee members expressed the need to include another faculty member and a student representative to act as an intermediary between the student and the faculty

### c. Minutes of the Meeting

#### 5.1.5

CC to:

1. The Principal (Off.), Vivekananda College, Delhi University
2. Dr. Ranjeeta Phukan(Convenor)
3. Dr. Vanita Sondhi(Member)
4. Sri Arunabha Bose (Member)
5. Dr. Mukesh Beniyl(TIC of Hindi Deptt)

**Minutes of meeting held on 14/05/2021 at 10:30AM are as follows:**

1. A Meeting of the Grievance Redressal Committee took place on 14-5-2021 using the Google Meet Id <https://meet.google.com/unh-ckya-fry>
2. The meeting was a follow up to the earlier meeting held on 4-5-2021
3. The Convenor informed the committee that the committee had decided to ask the student, Jaruja of B. Com (P) I, Semester II to furnish her school certificates to ascertain the level up to which she has studied Hindi.
4. Her documentation was found adequate in which case the student may be permitted to choose CTH and the Department of Hindi would be asked to allocate a teacher to the student for the same.
5. All the members of the committee unanimously agreed to allocate CTH as a language option to the student.
6. Furthermore Dr. Mukesh Beniyl was asked to delegate teachers to ensure that classes are conducted for the same, Dr. Beniyl intimated that he had already asked Dr. Pratibha and Dr. Uday Kumar Meena of the Hindi Department to conduct classes for the same.
7. The Grievance Redressal Committee sent a letter to the Officiating Principal on 14-5-2021 requesting the College administration to communicate its decision to the Teacher-In-Charge Department of Hindi in order to ensure and facilitate time bound conduct of classes.
8. The meeting concluded with the resolution that matter brought before the committee was resolved and Dr. Beniyl would notify the committee once the concerned student begins her language classes online from 16-5-2021 onwards.
9. Dr. Ranjeeta Phukan, Dr. Vinita Sondhi, Dr. Mukesh Burnwal and Mr. Arunabha Bose attended the meeting.

d. **Minutes of Meeting and action taken report**  
(Sexual Harassment)

## **Minutes of Meeting and Action Taken Report**

ICC Meeting,  
25<sup>th</sup> April 2019, Vivekananda collage  
Subject- Report of the meeting.

### **SUMMARY**

That today a meeting was held by the ICC Committee for giving a final conclusion on the complaint of two students of Vivekananda College with regard to the sharing of pornographic content on WhatsApp status by Mr.Dubey. The incident took place on 25<sup>th</sup> March, 2019.

The Committee called both the students and the parents of one of the complainant (who filed the complaint) to discuss the development with regard to Mr.Dubey's case.

The Committee informed the parents of the victim about the last meeting with Mr. Dubey.He has been directed to give three days notice to the authorities before entering the college .The apology letter written by Mr. Dubey was shown to the parents . Also the college administration did not give the retirement award to Mr. Dubey as a deterrant and as a punishment.

The parents did not want to further pursue the matter.

The other complainant Ms. Emaman was absent.

ICC MEMBERS:-  
Anju Nagpal  
Seema Taneja  
Anita Bakshi  
Mrs. Sudershan Mittal

Mr. Kapil tomar  
Adv. Suman Ahuja

**STUDENTS NAMES:-**

Priyanka  
Vanshika Goswami  
Sonal Jain  
Nandini Dutta  
&  
Nandini Dutta parents.

**CONCLUSION:**

In view of Mr. Dubey's apology and above punishment the case is recommended to be closed.

*S. S. S.*

f, Attendance of Committee Members

5

Date: \_\_\_\_\_  
Page No: \_\_\_\_\_

J.C.C. meeting on April 25, 2019 in Room No. 20.

Members present:

1. Seema Taneja	S. Taneja
2. Veena Sharma	Ums
3. Anju Nagpal	ANagpal
4. Anita Bakshi	ABakshi
5. Kapil Tomar	KTomar
6. Sudeepsha Mittal	S.Mittal
7. Suman Datta	S.Datta
8. SUTIL DATTA	S.Datta
9. Priyanka	Priyanka
10. Vanshika Goswami	Vanshika
11. Nandini Datta	N.Datta
12. Ruman Ahuja	R.Ahuja

S. Taneja